

# Front Street Playschool Registration Information

Thank you for your interest in our program. Front Street Playschool is a morning preschool for children who will be 2, 3 or 4 years old by August 31, 2015. Our goal is to provide a safe, positive, loving environment in which children have the opportunity to learn and grow intellectually, socially, emotionally, spiritually, and physically. We are sponsored by Front Street United Methodist Church. As a church program, we share our faith through: a short weekly chapel program presented by members of the church staff, an emphasis on the religious meanings of Christmas and Easter, and our efforts to model Christian values. We admit children into our program without regard for race or country of origin.

Three and four year olds need to be toilet trained to attend our program. If needed, we will work with you on this for a 1 month trial period. We expect and understand occasional accidents.

## THE APPLICATION PROCESS FOR NEW STUDENTS

1. Fill out an application and preference information sheet
2. Turn in both of those forms with a registration fee and a deposit of one month's tuition.

Note: Application Deadline for initial drawing is **before noon on February 19**.  
All applications must be fully completed to be accepted.

Applications may be submitted two ways:

1. By placing in the box marked "Playschool Applications" located in the church office
2. By mailing to: **Front Street UMC Playschool**  
**PO Box 2597**  
**Burlington, NC 27216**

On the preference information sheet you will be asked to indicate your preference of days and appropriate age group. The specific classes we offer may be affected by demand and staff availability. If you are only willing to accept one choice, then please indicate only that choice. Please note: If you do not receive your first choice of class it does not hurt your chances of getting in your second choice class. There are also some extra options listed on the preference sheet which will be offered as demand allows. If you have questions regarding those, please contact Barbara Long.

You are encouraged to list children with whom your child is friendly. Every effort will be made to put your child in a class with at least one child he/she knows. **Please be aware that it is not always possible to honor requests.** One of the goals of playschool is to help children learn to make new friends. Please be willing to give your child that opportunity.

**We are not able to honor requests for specific teachers.** We make every effort to hire teachers of the highest caliber, and therefore feel confident that your child will be in excellent hands no matter which teacher they are assigned.

**We cannot make any special accommodations for applications which are late or lost due to postal error.** Any applications received after the deadline has passed will be used to fill vacancies remaining after the drawing. When vacancies are filled, any remaining names will be placed on a waiting list and the registration fee and advance tuition for those children will be returned.

The director and a representative of the Playschool Parent Board will carry out a random drawing within each priority group (described below) to determine the order in which these applications will be processed.

## PRIORITIES

1. **First priority** for acceptance into this program is given to church members and children of staff. The playschool program would not exist without the support of Front Street United Methodist Church. It is the intent of this policy therefore, to ensure a place in our program for those church families who **actively** support the church with their prayers, presence, gifts and service.

2. **Second priority** is given to currently enrolled students. (Please note that children who are currently enrolled in our four year old classes, and are returning to our program for an additional year receive special priority.)
3. **Third priority** goes to siblings of currently enrolled students.
4. **Fourth priority for the two year old classes** is given to children who are now enrolled in Babies' Morning Out at Front Street.
5. **Fifth priority** goes to those not currently affiliated.

## **FEES & TUITION**

**Please make all checks payable to Front Street UMC Playschool.**

### **Registration Fees (must be submitted with application):**

\$50.00 per application for non-church members

\$40.00 per application for church members.

**If we are unable to place your child in our program we will refund your registration fee, however, if for any reason you should decide not to enroll your child after he/she has been accepted into the program, you forfeit your registration fee.**

### **Tuition:**

**Applications for new students must include payment for one month of tuition. We ask that returning students pay a deposit of one month's tuition by May 1, 2015. This will be used for your May 2016 tuition payment. Acceptance is not final until we receive this deposit. Monthly tuition for the 2015-16 school year will be:**

two yr. olds - 2 mornings/wk (8:45-11:30)	\$110.00 per month
twos - 2 mornings/wk + Friday playgroup* (8:45-11:30)	\$140.00 per month
twos attending both MW and TTh classes + playgroup**	\$ 245.00 per month
three yr olds - 2 mornings /wk (8:45-11:45)	\$110.00 per month
three yr olds - 3 mornings/wk (8:45-11:45)	\$135.00 per month
three yr olds attending both a MWF & TTh class**	\$245.00 per month
four year olds - 3 mornings/wk (8:45-12:00)	\$135.00 per month
four year olds - 5 mornings/wk (8:45-12:00)	\$185.00 per month

\* Playgroup will be chosen by a separate drawing from those children accepted into a two year old class

\*\*If a child is enrolled in two same-age classes you will need to pay the full cost for both classes.

### **Supply/Snack Fee:**

Paid twice yearly, at the beginning of each semester, based on days enrolled. Supply/snack fee per semester will be: 2 days \$30, 3 days \$35 or 5 days \$40.

### **NOTIFICATION:**

You will be notified by either mail or email as to whether or not we were able to accept your child into our program. No information can be given out until notification has been sent to all applicants. If we are not able to accept all applicants or provide them with their first choice of class, a waiting list will be maintained to be used in filling vacancies which may arise throughout the year.

If you have questions or would like a tour of the facility, please call Barbara Long at 227-6603 from 9:00 a.m. to 2:00 p.m., Tuesdays and Thursdays, or 12:30pm to 2:00 pm Monday, Wednesday and Friday, or you may contact her by email at playschoolfs@gmail.com.