

Front Street Playschool Registration Information

Thank you for your interest in our program. Front Street Playschool is a morning preschool for children who will be 2, 3 or 4 years old by August 31, 2018. Our goal is to provide a safe, positive, loving environment in which children have the opportunity to learn and grow intellectually, socially, emotionally, spiritually, and physically. We are sponsored by Front Street United Methodist Church. As a church program, we share our faith through: a short weekly chapel program presented by members of the church staff, an emphasis on the religious meanings of Christmas and Easter, and our efforts to model Christian values. We admit children into our program without regard for race or country of origin.

Children in three and four year old classes need to be toilet trained to attend our program. If needed, we will work with you on this for a 1 month trial period. We expect and understand occasional accidents.

THE APPLICATION PROCESS

1. Fill out an application and preference sheet for each child.
2. Turn in both forms along with a \$100 per child registration fee. This fee is **non-refundable** if you choose to withdraw after your child has been accepted into the program. Please make checks payable to Front Street UMC Playschool.
3. At this time we are processing applications in the order in which they are received.
4. **Applications may be hand delivered to the church office at: 136 South Fisher Street in Burlington**

**or mailed to: Front Street UMC Playschool
PO Box 2597
Burlington, NC 27216**

On the preference information sheet, you will be asked to indicate your preference of days and appropriate age group. The specific classes we offer may be affected by demand and staff availability. If you are only willing to accept one choice, then please indicate only that choice. Please note: If you do not receive your first choice of class it does not hurt your chances of getting in your second choice class. There are also some extra options listed on the preference sheet which will be offered as demand allows. If you have questions regarding those, please contact Barbara Long (playschoolfs@gmail.com) or Rebecca Hurdle (rebecca.hurdle@gmail.com).

You have the option of listing children with whom your child is friendly. Every effort will be made to put your child in a class with at least one child he/she knows. **Please be aware that it is not always possible to honor requests.** One of the goals of playschool is to help children learn to make new friends. Please be willing to give your child that opportunity.

We are not able to honor requests for specific teachers. We make every effort to hire teachers of the highest caliber, and therefore feel confident that your child will be in excellent hands no matter which teacher they are assigned.

We cannot make any special accommodations for applications which are late or lost due to postal error. Applications received after February 23 will be used to fill those openings remaining after the priority drawing. This will be done on a first come, first served basis. Once vacancies are filled from those applicants, any remaining names will be placed on a waiting list and the registration fee for children we could not immediately accept will be returned. We continue to keep a waiting list throughout the year and use it to fill openings as they occur.

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PRIORITIES DURING DRAWING (Only applicable through February 23, 2018):

1. **First priority** for acceptance into this program is given to church members and children of our staff. The purpose of this policy is to provide a place in our program for those church families who **actively** support the church with their prayers, presence, gifts and service.
2. **Second priority** is given to students currently enrolled in our playschool. (Please note that children who are currently enrolled in our four year old classes, and are returning to our program for an additional year are accepted ahead of other currently enrolled children.)
3. **Third priority** goes to siblings of currently enrolled students.
4. **Fourth priority for the two year old classes** is given to children who are now enrolled in Babies' Morning Out at Front Street.
5. **Fifth priority** goes to those not currently affiliated. We are pleased to note that we are generally able to accept some unaffiliated students.

FEES & TUITION

Please make all checks payable to Front Street UMC Playschool.

Registration Fees (must be submitted with application): \$100 per child

If we are unable to place your child in our program, we will refund your registration fee; however, if for any reason you decide to withdraw your child after he/she has been accepted into the program, you forfeit your registration fee.

Tuition:

Monthly tuition for the 2018-19 school year will be:

Two yr. olds - 2 mornings/wk (8:45-11:30)	\$110.00 per month
Twos - 2 mornings/wk + Friday playgroup (8:45-11:30)	\$140.00 per month
Twos attending both MW & TTh + playgroup, when available	\$250.00 per month
Three yr olds - TTh mornings (8:45-11:45)	\$110.00 per month
Three yr olds – MWF mornings (8:45-11:45)	\$140.00 per month
Three year olds attending both MWF & TTh, when available	\$250.00 per month
Four year olds -MWF mornings (8:45-12:00)	\$140.00 per month
Fours - 5 mornings/wk (8:45-12:00)	\$200.00 per month

Supply/Snack Fee:

Paid twice yearly, at the beginning of each semester, based on days enrolled. Supply/snack fee per semester will be: 2 days \$30, 3 days \$35, or 5 day fours \$40. Twos & Threes attending more than one class pay the supply fee for both classes.

NOTIFICATION:

You will be notified by either mail or email, as to whether or not we were able to accept your child into our program. If we are not able to accept all applicants or provide them with their first choice of class, a waiting list will be maintained to be used in filling vacancies which may arise throughout the year.

If you have questions or would like a tour of the facility, please contact Barbara Long (227-6603 from 9:00 a.m. to 2:00 p.m., Monday-Friday, playschoolfs@gmail.com) or Rebecca Hurdle (rebecca.hurdle@gmail.com).